

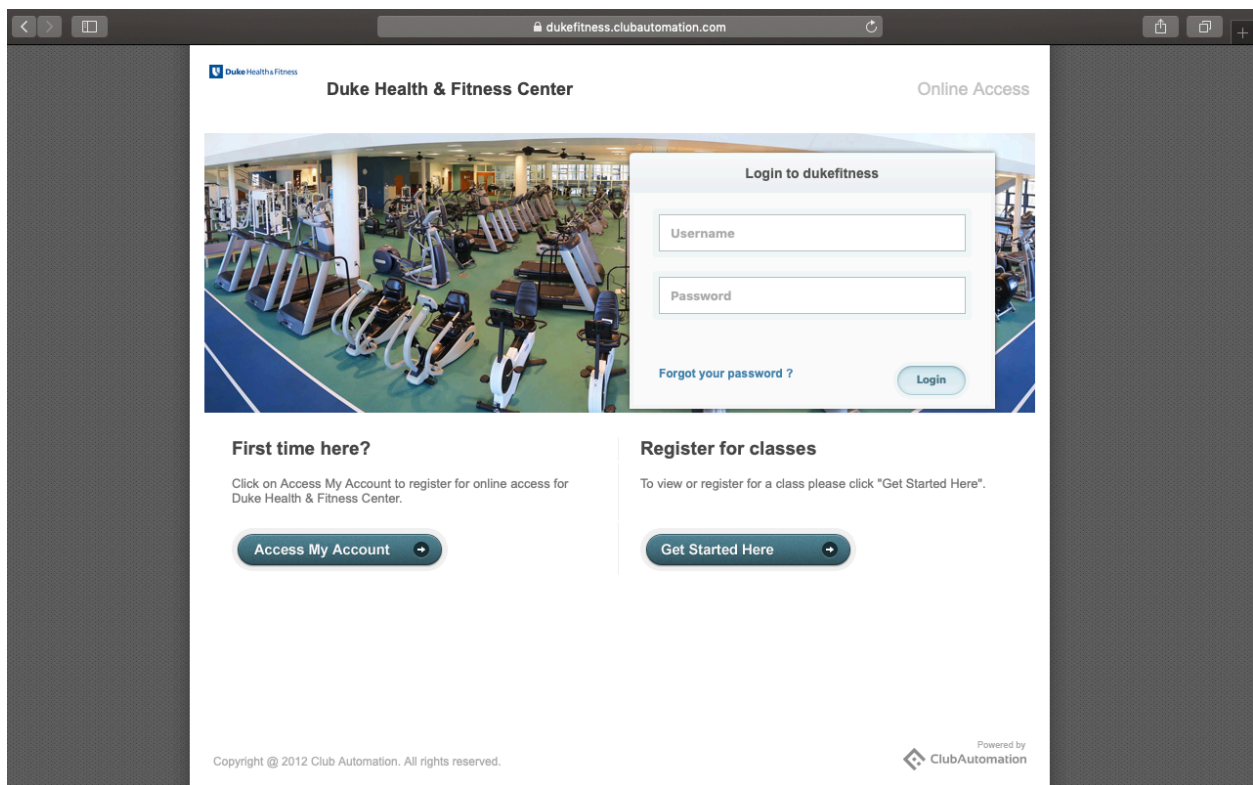
Duke Health & Fitness Center — Member Portal

Getting Started

Go to :

dukefitness.clubautomation.com

You will see this screen.



The screenshot shows a web browser window displaying the Duke Health & Fitness Center Member Portal. The page has a header with the Duke Health & Fitness logo, the center name, and a link for Online Access. A large background image of a gym is visible. A login form titled "Login to dukefitness" is centered, featuring fields for Username and Password, a "Forgot your password?" link, and a "Login" button. Below the login form, there are two main sections: "First time here?" and "Register for classes". The "First time here?" section includes a brief instruction and an "Access My Account" button. The "Register for classes" section includes a brief instruction and a "Get Started Here" button. At the bottom, there is a copyright notice and a "Powered by ClubAutomation" logo.

Duke Health & Fitness Center Online Access

Login to dukefitness

Username

Password

[Forgot your password ?](#) [Login](#)

First time here?

Click on Access My Account to register for online access for Duke Health & Fitness Center.

[Access My Account](#)

Register for classes

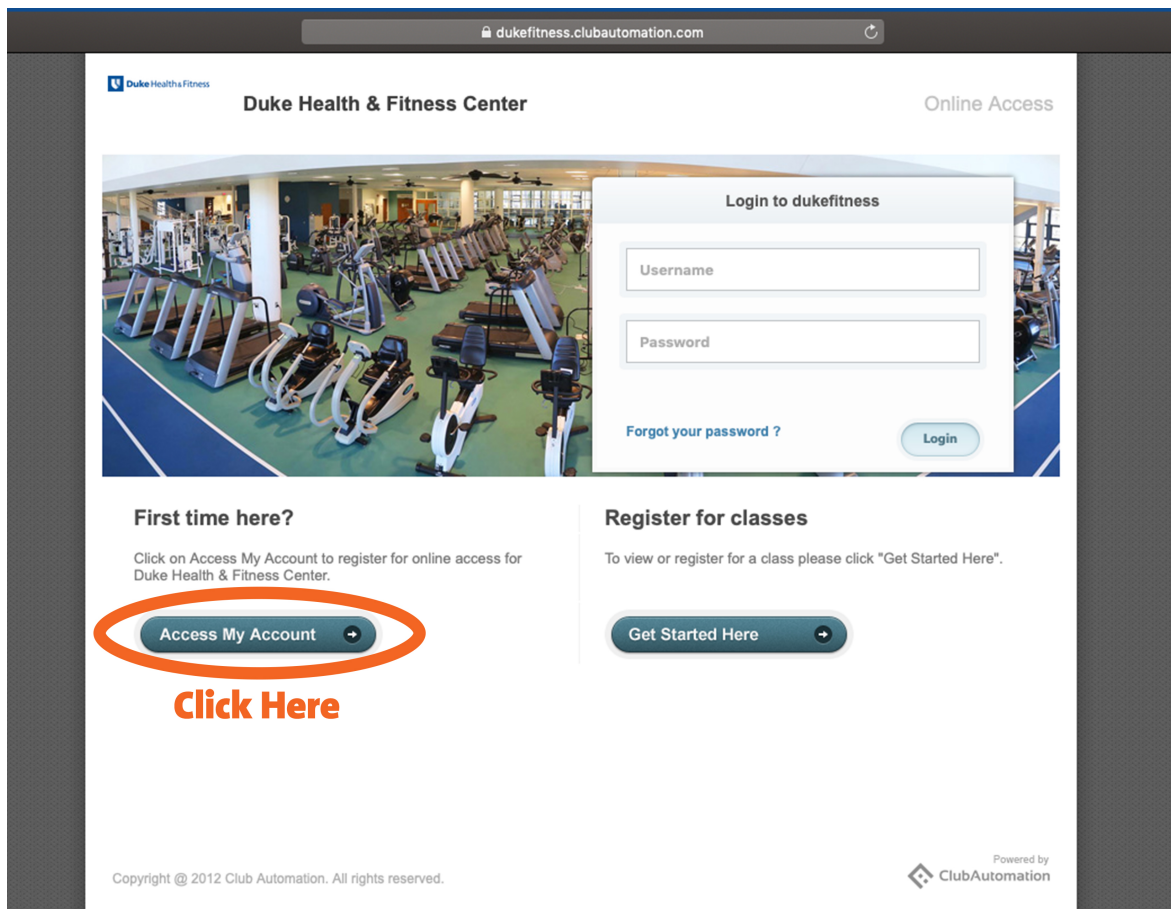
To view or register for a class please click "Get Started Here".

[Get Started Here](#)

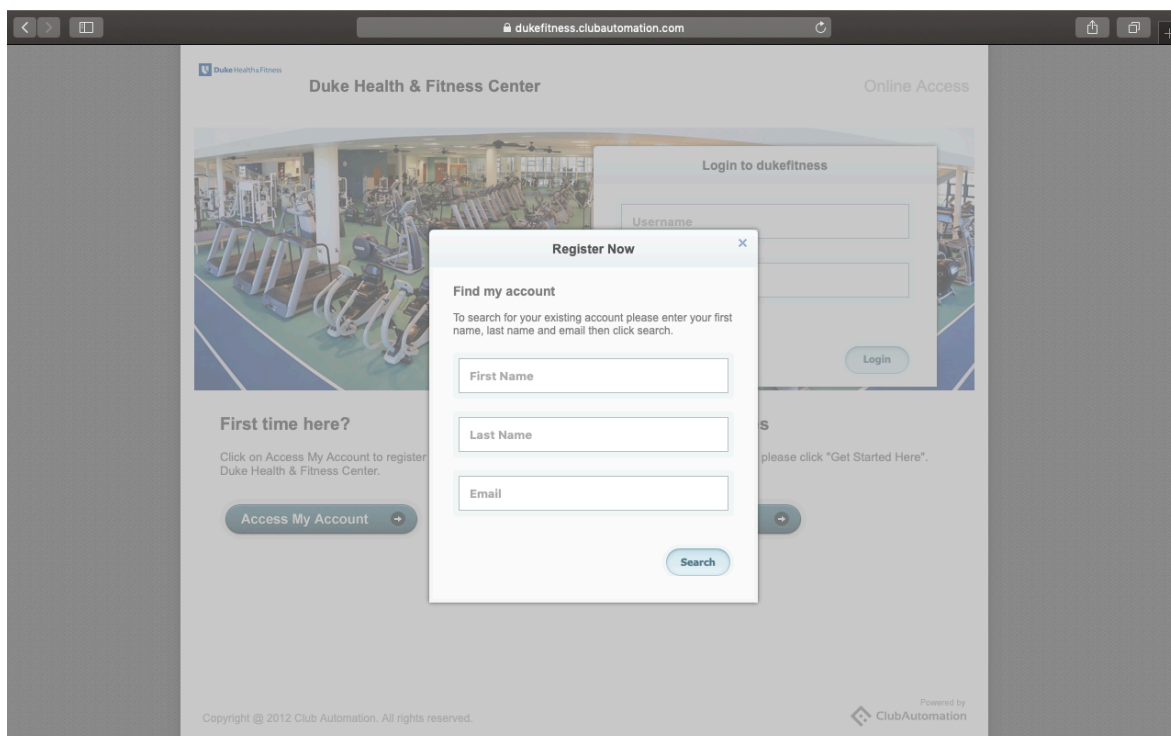
Copyright © 2012 Club Automation. All rights reserved. Powered by ClubAutomation

Click the “Access My Account” Button under “First Time Here?”

It will then display a popup on the middle of your screen — make sure if you use a pop-up blocker, it is disabled temporarily.

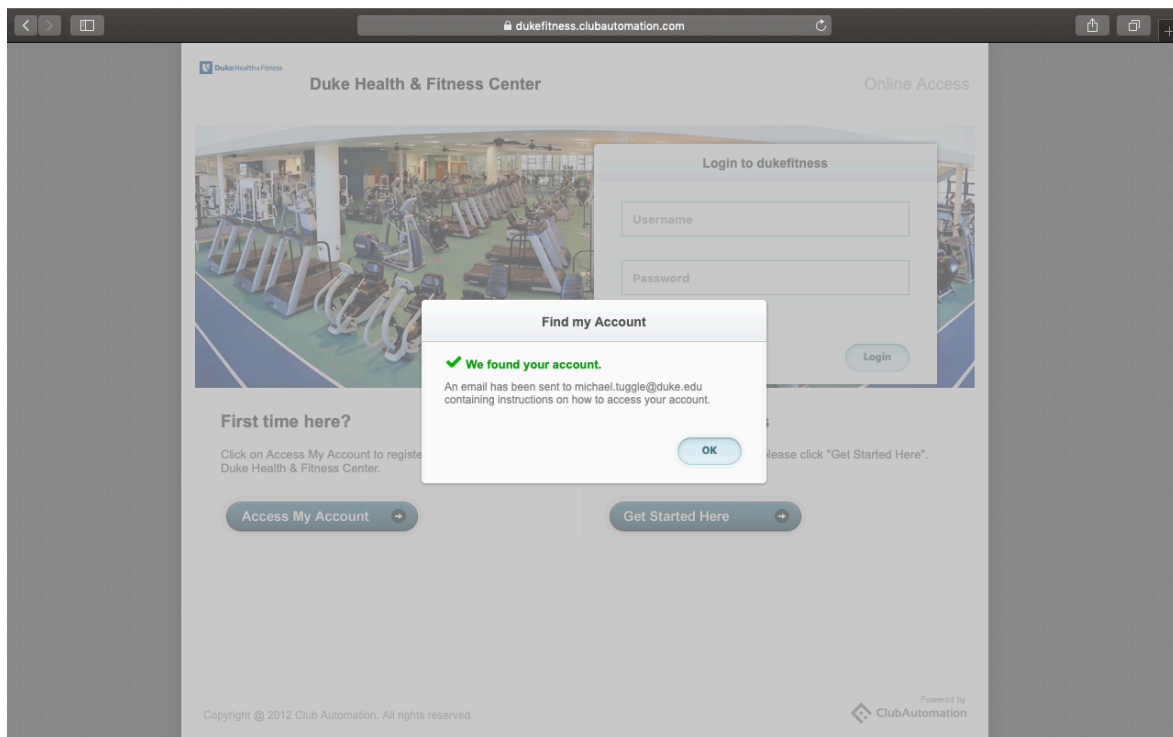


The Screen should look like this.

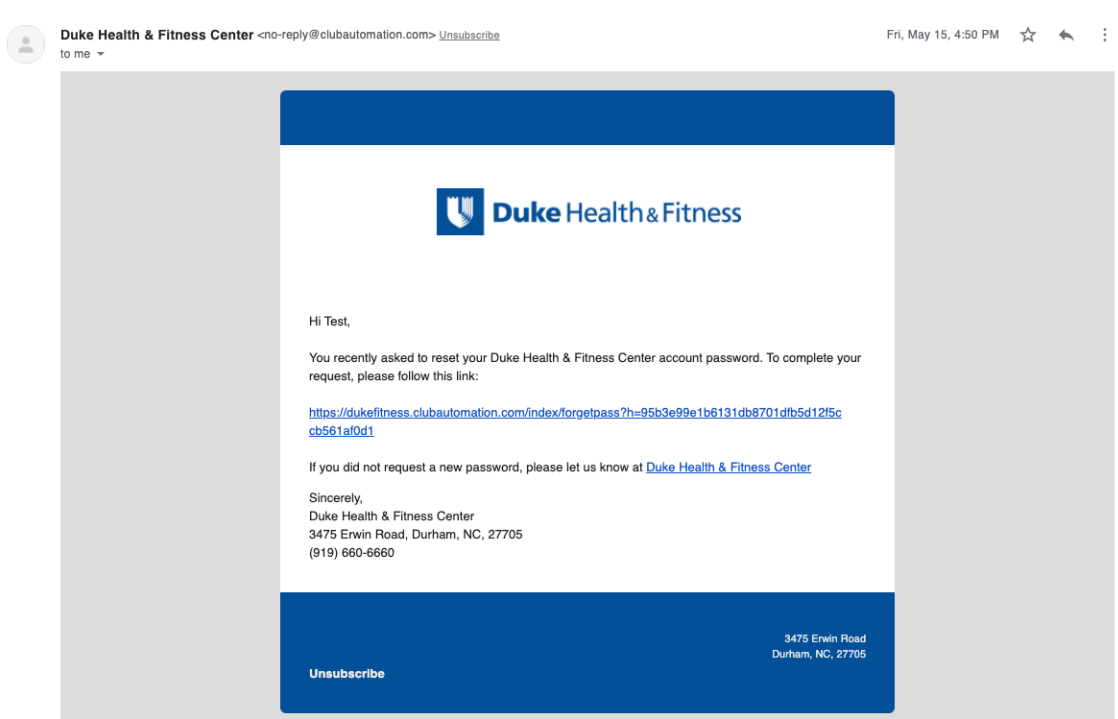


You will be asked for your Name, First & Last, & Email.
It is vital that the name matches what we have in the system. If your profile isn't found, please contact us so as to avoid creating duplicate profiles. Please reach out to us via the facility email address - dukehealthandfitnesscenter@dm.duke.edu

After you Enter the Data in the fields you will see a screen with a popup telling you your account has been found or that the information entered does not match our system.



Once your information is found, a message will be sent to your email address. The email should look like this.



If you are struggling to find the message in your email Inbox, check your junk mail & search for the address - **Duke Health & Fitness Center <no-reply@clubautomation.com>** Once in the email message - Click the Link in the middle of the page.



The Link from the email will bring you to this page.

The screenshot shows a web browser window with the URL dukefitness.clubautomation.com. The page title is "Duke Health & Fitness Center" and it includes an "Online Access" link. The main heading is "Please verify & complete your information in the form below". The form is divided into three columns: "Contact Info", "Billing Info", and "Family Members".

Contact Info: Fields include First Name (Mike), Last Name (Tuggle), Address (two lines), City, State (dropdown menu set to North Carolina), Zip Code, Mobile Phone, Home Phone, Gender (radio buttons for male and female, with male selected), and Birthday (08/15/1984).

Billing Info: Includes a checkbox for "Same as Contact" (checked), Name on Card, Credit Card #, Expiration Date (mm/yy), CVV, and Emergency Contact Info (Full Name, Relationship, Phone).

Family Members: A message states "There are no family members connected to this account".

On this Screen you will be asked to verify information & complete the form's required fields. Required fields are denoted by a **red asterisk**.

You will also be asked to create a password. The password has the following requirements.

The screenshot shows the password creation section of the form. It includes fields for "Email", "Password", and "Confirm Password". The "Password" field is highlighted with a red border and a red exclamation mark icon, indicating it is required. The "Confirm Password" field is also highlighted with a red border. To the right of the fields is a list of password requirements under the heading "Password must:".

Password must:

- ❗ Have at least one letter
- ❗ Have at least one capital letter
- ✅ Have at least one number
- ✅ Not contain more than 3 consecutive identical characters
- ✅ Not be the same as the account name
- ❗ Be at least 8 characters
- ❗ Be the same as the confirm field

After creating a password & accepting the terms and conditions you will push “Save Account”.

Login Details

Email *

Password *

Confirm Password *

* Required Field

Please read the following carefully, and check "I agree" when you are ready to proceed.

In checking the box below I agree that Duke Health & Fitness Center is in no way responsible for the safekeeping of my personal belongings while I attend class. I understand that classes at Duke Health & Fitness Center may be physically strenuous and I voluntarily participate in them with full knowledge that there is a risk of personal injury, property loss or death. I agree that neither I, my heirs, assigns or legal representatives will sue or make any other claims of any kind whatsoever against Duke Health & Fitness Center or its members for any personal injury, property damage/loss, or wrongful death, whether caused by negligence or otherwise. I understand that all persons currently under treatment for any health condition and any pregnant women must present written permission from a licensed physician before participating in any exercise class. I understand that any person with any kind of back or knee injuries must consult with a physician before attending exercise class. I agree to disclose upon my first visit to the front desk any history or injury and/or physical limitation or concern.

☐ I agree with the above terms

Save Account

Copyright @ 2012 Club Automation. All rights reserved.

Powered by ClubAutomation

Congratulations! You now have a profile in the member portal!
From this point on, when you are logging in, your username will be your email address & your password will be the one you just created.

Duke Health & Fitness Center Online Access

Username (Email)

Password (user created)

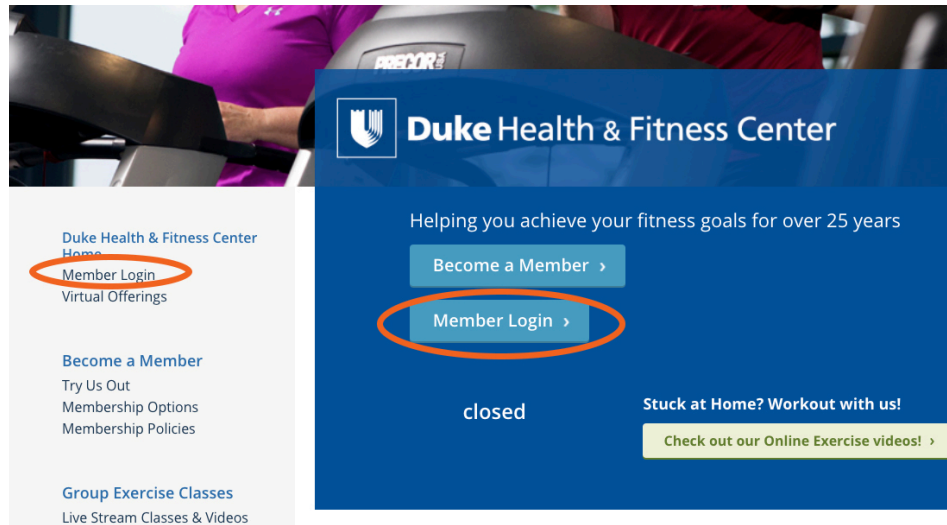
[Forgot your password ?](#) **Login**

First time here?
Click on Access My Account to register for online access for Duke Health & Fitness Center.
Access My Account

Register for classes
To view or register for a class please click "Get Started Here".
Get Started Here

dukefitness.clubautomation.com

You can access the portal at dukefitness.clubautomation.com or at dukefitness.org using the “Member Login” link & button found on our website.



Once logged in, the screen should look as follows. This will allow you to do many things including but not limited to, update, contact & billing information, & contact us quickly & easily. Be on the look out for more tutorials as we will be rolling out more functionality as time goes on.

